

PERSON SPECIFICATION

Summer Visitor Host– Carlton Marshes



Qualifications

Essential

Minimum 5 GCSEs (grades A – C or equivalent), including English and Mathematics
Current driving licence

Key competencies

- A friendly and approachable personality
- Excellent communication skills
- A flexible approach to working
- A commitment to providing exemplary customer service
- Ability to work on own initiative and as part of a team
- Confident and experienced in handling money and in being organized and efficient in end of day banking
- A commitment to the vision and values of Suffolk Wildlife Trust and to being an ambassador for the Trust

You may wish to draw on both past employment and/or out-of-work activities in order to demonstrate how you meet the key competencies.

Essential

Experience of developing and delivering outdoor learning activities, including events, for children, young people, adults and families

Experience of working with individuals, agencies and organisations to develop and deliver inspiring outdoor learning opportunities for a range of audiences, including special interest groups

Experience of working in an outreach context

Experience of recruiting, supporting and empowering volunteers

Desirable

Experience of developing and delivering training for young people and adults

Experience of delivering a high-quality visitor experience at a destination site

Experience of reporting and managing budgets

Knowledge

Essential

Good knowledge and understanding of natural history and nature conservation

Excellent knowledge and understanding of health and safety in an outdoor learning context

Desirable

Knowledge of a range of approaches to outdoor learning

Knowledge of relevant qualification and accreditation schemes for young people and adults

Skills

Essential

Ability to inspire, enthuse and excite people of all ages about nature

Excellent communication and interpersonal skills

Ability to work on own initiative and cooperatively as part of a team

Ability to prioritise and meet deadlines

Good administration and IT skills, including competent use of Microsoft Office

Effective use of press and social media to reach new audiences

Personal qualities

Enthusiastic and highly self-motivated

Innovative with a willingness to explore opportunities to increase participation and extend the reach of learning activity

Committed to the vision and values of Suffolk Wildlife Trust