



Recruitment Information

Knettishall Heath Assistant Warden



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About us

Suffolk Wildlife Trust is the county's nature charity – the only organisation dedicated wholly to safeguarding Suffolk's wildlife and countryside.

Founded in 1961 Suffolk Wildlife Trust has been leading conservation efforts in Suffolk and safeguarded some of the county's most important wildlife areas as nature reserves.

- We are supported by 28,000 members and 1,300 volunteers.
- We care for nearly 8,000 acres of Suffolk's most precious habitats in our 50 nature reserves.
- We advise planners, landowners, communities, and individuals on improving land for wildlife - to create a Living Landscape that is rich in wildlife where species can move out of protected sites through networks of linked up habitat.
- All our nature reserves are free for everyone to enjoy and our 7 Wild Learning centres provide opportunities for all ages to discover, explore and learn about the natural world. Last year we led 400 school visits and ran 550 events, including activities organized by our network of volunteer-led wildlife groups. In all, more than 60,000 people were involved with a wildlife activity organised by the Trust and many more enjoyed our reserves independently.
- We have a dedicated team of 9 Trustees and more than 70 members of staff.

Suffolk Wildlife Trust is part of the Wildlife Trusts partnership – a federated charity made up from 46 individual Wildlife Trusts managing more than 2,300 nature reserves and with 850,000 members.



Suffolk Wildlife Trust is here to enable everyone to play their part in creating a wilder Suffolk

Our nature reserves are places of tranquillity and ‘naturalness’ where people can connect with wildlife. Our management principles reflect this, by favouring natural processes that create complex habitat mosaics and offer the best opportunities for wildlife.

Beyond our reserves, Suffolk’s wildlife is under pressure from intensive agriculture, new development, and coastal change. We are working with landowners to influence the management of the wider countryside for wildlife. Future predicted climate change is likely to further impact on species and habitats, so we are working to create a more resilient countryside, with better, bigger, and more joined up spaces for nature to enable wildlife to adapt to these changes.

We believe life with nature is good for us all and that society will care more and do more to help if people feel connected to nature. So, through our wide-ranging learning activities and the visitor experience we create at our centres we are striving to make nature part of everyday life, for everyone.

Our values reflect this:

- We will always act in the best interests of wildlife.
- We will secure a future for wildlife in Suffolk by connecting people to nature.
- We will make a difference by inspiring and empowering local action for wildlife.
- We are a learning organisation and will embrace new ideas to achieve our vision



Organisation chart

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Chief Executive Officer

Christine Luxton

Head of Property & Projects

Steve Aylward

Conservation

Head of Conservation

Ben McFarland

CONSERVATION TEAM

Conservation Manager

Simone Bullion

Conservation Advisers

Penny Hemphill
Tracey Housley

Blyth River Catchment Adviser

Alice Wickman

Planning & Biodiversity Adviser

Jacob Devenney

Ecologists

Jill Crighton
Alison Looser

Grazing Manager

Jane Barber

Reserves Adviser

Susan Stone

Farmland Wildlife Adviser

Sam Hanks

WEST SUFFOLK RESERVES TEAM

Sites Manager

Will Cranstoun

Reserves Assistant

Joe Bell-Tye

Woodlands Warden

Giles Cawston

Woodlands Asst Warden

Alex Mack

Knettishall Heath Warden

Samantha Norris

Knettishall Asst Warden

New role

Valley Fens Warden

Richard Young

Reserves Assistant

Debs Crawford

SOUTH EAST SUFFOLK RESERVES TEAM

Sites Manager

Andrew Excell

Meadows & Heaths Warden

Ben Calvesbert

South East Suffolk & Mobile Team Warden

Steve Hook

South East Suffolk & Trimley Warden

Charlie McMurray

Sizewell Belts Warden

Carl Ansell

Sizewell Belts Assistant Warden

Rachel Norman

NORTH EAST SUFFOLK RESERVES TEAM

Sites Manager

Matt Gooch

Broads Warden

Ellen Shailes

Lound Lakes Warden

Andrew Hickinbotham

North East Suffolk Warden

Jamie Smith

North East Suffolk Assistant Warden

Daniel Doughty

Business Support

Head of Finance & Resources

Ellie Daffern

Finance Officers:

Bridget Aldis
Liz Jones

People & Culture Manager

New role

Volunteering Support

Gemma Foreman

Reception Team Manager

Nikki Wilkinson

Receptionists

Gemma Foreman
Claire Rowan
Carole Wilson

Administration Assistant

Laura Davis

IT & Digital Skills Manager

Matt Jolly

CARLTON MARSHES

Visitor Experience & Centre Mgr

Louise Gregory

Visitor Exp & Volunteering Officer

Jo Leng

Visitor Exp & Engagement Officer

Vicky Bolton

Catering Manager tbc

Engagement

Head of Income Generation

Amy Rushton (Jan 2021)

Head of Learning

Sara Holman

Community Fundraising Manager

Michael Strand

Membership Dev Officer

Shaun Norris

Lackford Lakes Visitor Experience Officers

Michael Andrews
Hawk Honey

Membership Manager

Nicola Martin

Membership Assistant

Hannah Hinchley

Design Manager

Clare Sheehan

Communications Manager

Sarah Groves

Digital Comms & Design Officer

Jane Eade

Grants Officer

Josh Archer

LEARNING OFFICERS

Carlton Marshes

Joanna Shackleton

Foxburrow Farm

Cathy Smith
Emma Keeble

Lackford Lakes

Sophie Mayes

Redgrave & Lopham Fen

Deborah Key

Woodlands Ranger

Joanne Atkins

Ipswich

Lucy Shepherd

Rendlesham

Charlie Zakks

Mobile team:

Lauren Mack
Kirsty Wilmot

Adult Learning

Claire Rowan

Events Manager

Bev Rogers

Key terms and how to apply

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This is a new role, funded by the Green Recovery Challenge Fund, as part of our West Suffolk nature triangle project. The GRCF is being delivered by the National Lottery Heritage Fund in partnership with Natural England and the Environment Agency.

The role will be based at Knettishall Heath

The post is a 2 Year fixed term contract – with potential to become permanent.

37.5 hours per week (including 3 consecutive weekends with 1 weekend off in 4)

Annual Leave entitlement is pro rata 31 days.

Suffolk Wildlife Trust is an equal opportunity employer and positively encourages applications from suitably qualified and eligible candidates regardless of sex, race, disability, age, sexual orientation, gender identity, religion or belief, marital status, or pregnancy and maternity.

To undertake this role, you must be free to remain and take up employment in the UK with no current immigration restrictions.

Send your application form to recruitment@suffolkwildlifetrust.org

Closing date for applications is midnight on Friday 29th January 2021

Interviews will take place on Monday 8th February 2021 at Redgrave & Lopham Fen National Nature Reserve, Fen Low Common Road, South Lopham, Diss, IP22 2HX.

No agencies please

Thank you for your interest in Suffolk Wildlife Trust

