



Suffolk Wildlife Trust recruitment pack

Voluntary Internship



Registered charity
no. 262777

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Introduction

Suffolk Wildlife Trust is Suffolk's nature charity – the only organisation dedicated wholly to safeguarding Suffolk's wildlife and countryside

Founded in 1961, Suffolk Wildlife Trust has been leading conservation efforts in Suffolk and safeguarded some of the county's most important wildlife areas as nature reserves.

- We are supported by 28,000 members and 50 businesses. We have over 1,300 active volunteers.
- We care for nearly 8,000 acres of Suffolk's most precious habitats in our 50 nature reserves.
- We advise planners, landowners, communities and individuals on improving land for wildlife - to create a Living Landscape that is rich in wildlife where species can move out of protected sites through networks of linked up habitat.
- All our nature reserves are free for everyone to enjoy and our 7 Wild Learning centres provide opportunities for all ages to discover, explore and learn about the natural world. In a typical year, we lead 400 school visits and run 550 events, including activities organized by our network of volunteer-led wildlife groups. In all, more than 60,000 people are involved with a wildlife activity organised by the Trust and many more enjoy our reserves independently.
- We have a dedicated team of 10 Trustees and more than 70 members of staff.

Suffolk Wildlife Trust is proud to be part of The Wildlife Trusts – a UK federation of 46 individual Wildlife Trusts managing more than 2,300 nature reserves and with 850,000 members.



About us

Suffolk Wildlife Trust is here to enable everyone to play their part in restoring Suffolk's wildlife and wild places.

Our nature reserves are places of tranquillity and 'naturalness' for people to connect with wildlife. Our management principles reflect this by favouring natural processes that create complex habitat mosaics and offer the best opportunities for wildlife.

Beyond our reserves, Suffolk's wildlife is under pressure from intensive agriculture, new development and coastal change. We are working with landowners to influence the management of the wider countryside for wildlife. Future predicted climate change is likely to further impact on species and habitats, so we are working to create a more resilient countryside that enables wildlife to adapt to these changes – a Living Landscape.

We believe life with nature is good for us all and that society will care more and do more to help if people feel connected to nature. So, through our wide-ranging learning activities and the visitor experience we create at our centres we are striving to make nature part of everyday life, for everyone.



Our values

- We will lead by example and always act in the best interests of wildlife
- We will secure a future for wildlife in Suffolk by connecting people to nature
- We will make a difference by inspiring and empowering local action for wildlife
- We are a learning organisation and will embrace new ideas to achieve our vision



OFFICE BASES

- Bradfield Woods, IP30 0AQ
- Carlton Marshes, NR33 8HU
- Foxburrow Farm, IP12 1NA
- Redgrave and Lopham Fen, IP22 2HX
- Lackford Lakes, IP28 6HX
- SWT Head Office, IP6 9JY

WORK HOURS:

3 days per week including weekends where appropriate.

ANNUAL LEAVE:

Pro rata 31 days per year

REPORTING TO:

Wild Learning Officer

DATES:

7 March 2022 – 9 September 2022

PROFESSIONAL DEVELOPMENT:

Level 3 Award in Outdoor Curriculum
Co-ordination
Level 1 Award in Forest School Principles

OVERALL PURPOSE OF ROLE

Suffolk Wildlife Trust is the county's nature charity and the leading provider of wildlife and conservation learning opportunities in Suffolk, based around our network of nature reserves and centres – but we want nature to be much more than a day out. Our 2030 vision is for a wilder Suffolk where nature is thriving and abundant because *everyone* is doing *more* to help. We want nature to be part of everyday life and decision-making for everyone. We will be the enablers of change, creating opportunities for everyone to connect to nature and play their part in nature's recovery as part of a county-wide movement for nature, Team Wilder. This role is central to achieving this, with a focus on creating more opportunities for everyone to experience and learn about nature at our learning reserves and centres and other local sites, increasing nature connection through learning, discovery and play and building support for and active engagement in Team Wilder.

A current driving licence and own transport is desirable.

MAIN RESPONSIBILITIES

Assist the Wild Learning Officer in:

- Planning, developing and delivering high quality, inspiring learning opportunities for children, young people, adults and families
- Developing and delivering an activity-based family learning programme at weekends and throughout the school holidays
- Developing relevant learning activities for organisations working with individuals and groups with special interests
- Planning, developing and delivering a programme of meaningful learning activities and extended learning opportunities for schools from Early Years to A level
- Harnessing social media networks to promote and celebrate activities and reach beyond our current audience
- Supporting and supervising volunteers to assist with developing and delivering learning opportunities at our reserves and other local sites

Play a full and active role in the Trust's learning team, attending meetings and undertaking Continuing Professional Development (CPD) as appropriate. Delivering activities at large events at other centres and at county events, including the Suffolk Show and Latitude.

Play a full and active role in the Trust's team at the centre (if appropriate), maintaining and promoting the high standards of Suffolk Wildlife Trust and deputising for the Wild Learning Officer, where necessary.

1. Experience and Qualifications

Desirable

- A Levels or equivalent
- Current driving licence
- Experience of working with children and young people
- Experience of outdoor learning

2. Knowledge

Essential

- Knowledge and understanding of natural history and nature conservation

3. Skills and Abilities

Essential

- Ability to inspire, excite and enthuse people of all ages about nature
- Good communication and interpersonal skills
- Ability to work on own initiative and cooperatively as part of a team
- Administration and IT skills, including competent use of Microsoft Office
- Digital skills and an enthusiasm for harnessing new digital opportunities

4. Personal qualities

Essential

- Enthusiastic and self-motivated
- Eager to learn and to try new things
- Conscientious with a careful attention to detail
- Reliable and responsible
- Flexible approach to weekend and evening working, where appropriate
- Committed to the vision and values of Suffolk Wildlife Trust

How to apply

Please download and complete the separate application form

For an informal discussion or for any further queries please contact Bev.rogers@suffolkwildlifetrust.org
01473 890089

Closing date: 31 January 2022
Interviews to be held weeks beginning 7 and 14 February 2022

Unfortunately, we are only able to offer feedback to applicants selected for interview.

