



**Suffolk**  
Wildlife Trust

# Voluntary Internship Learning Team

## Recruitment information



# Suffolk Wildlife Trust and your part within it

Suffolk Wildlife Trust is an inspiring and impactful organisation with a compelling vision for our county:

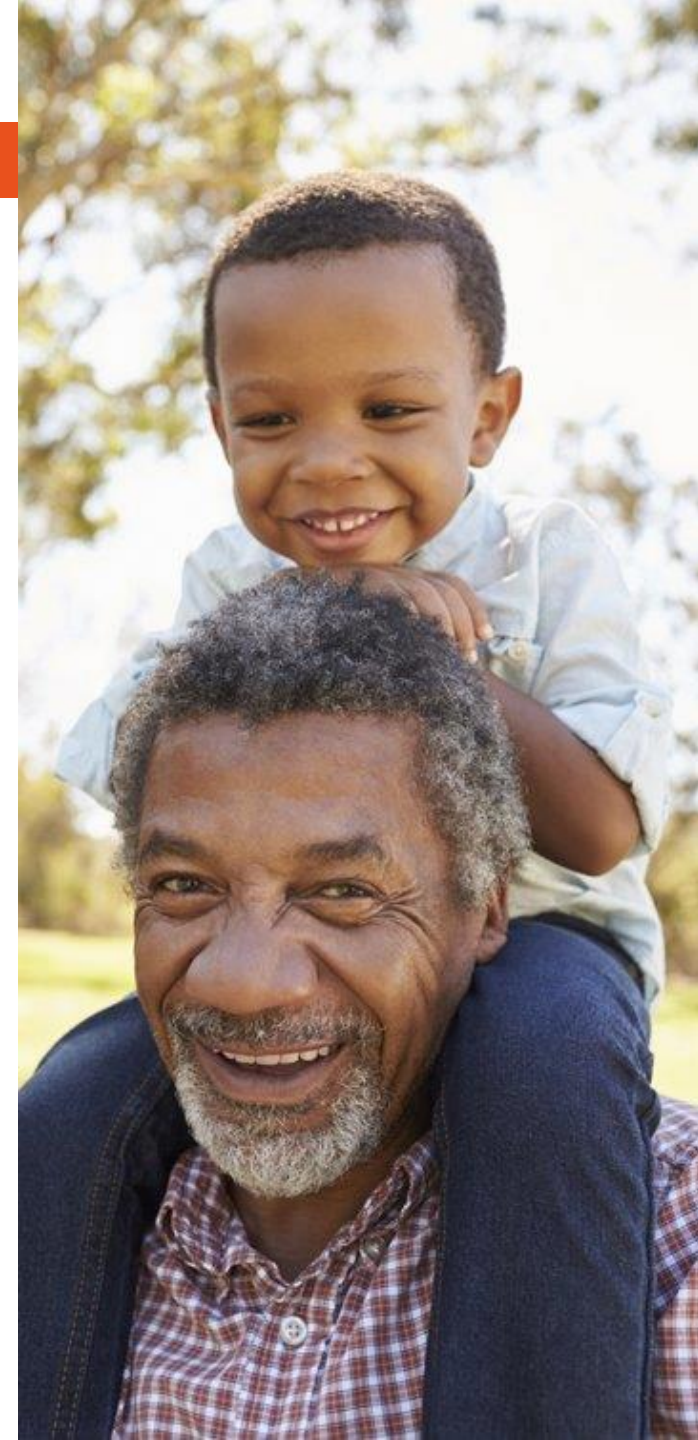
**A Wilder Suffolk where nature is thriving and abundant, because everyone is doing more to help**

In the decade to 2030 we are committed to scaling up our activities across the county to bring nature back to Suffolk. Our aim is for 30% of our county to be connected and well-looked after for nature by 2030 so that our species and habitats can recover and thrive - and for 1 in 4 people to be actively helping to achieve this.

Every member of staff and every volunteer has a direct role to play in our mission to **Bring nature back.**

Our highly regarded Intern programmes provide individuals with invaluable, practical experience, training and development enabling successful interns to step into highly sought after roles.

Interns on our 6 month programme are asked to volunteer with us for 3 days a week often at weekends.



# Role description – what you will do

Every internship has three key areas of focus to support our mission to bring nature back. You will work closely with our learning officers and spend 80% of your time on these:

## 1 Planning, developing and delivering learning opportunities

- high quality, inspiring learning opportunities for children, young people, adults and families
- activity-based family learning programme at weekends and throughout the school holidays
- activities for organisations working with individuals and groups with special interests
- meaningful learning activities and extended learning opportunities for schools from Early Years to A level

## 2. Reaching beyond our current audience

- Harnessing social media networks to promote and celebrate activities and reach beyond our current audience

## 3. Support and supervise other volunteers

- to assist with developing and delivering learning opportunities at our reserves and other local sites



# How we work and who we need

## HOW WE WORK

The previous page explains the core purpose of your role with the Trust. What is equally important is how you do it. Suffolk Wildlife Trust is a gutsy organisation that seeks to learn from experience and embraces new ideas.

We are driven by our shared passion for nature and support each other to be the best we can. We constantly strive to communicate and collaborate brilliantly, representing the Trust in a friendly, professional and well-informed manner.

We are a digitally enabled organisation and embrace digital technologies and innovations to support, streamline and increase the Trust's activity and impact.

## WE NEED INDIVIDUALS WHO :

- have the ability to inspire, excite and enthuse people about nature using their understanding and knowledge of nature conservation and natural history
- are enthusiastic and self motivated, bursting with ideas and eager to learn and try new things
- are resourceful, reliable and flexible – able to work alone and as part of a team
- have good administration, IT and digital skills, including competent use of Microsoft Office



## ... and in return

**You will be based at one of our fabulous sites (let us know your preference):**

- Bradfield Woods, IP30 0AQ
- Carlton Marshes, NR33 8HU \*
- Foxburrow Farm, IP12 1NA
- Redgrave and Lopham Fen, IP22 2HX \*
- Lackford Lakes, IP28 6HX
- SWT Head Office, IP6 9JY

\* accommodation may be available at these sites

Carlton Marshes role potentially includes a 2 day paid position (zero hours contract) in Visitor Engagement

**And in return for volunteering with us you will get:**

- A personalised development plan
- Extensive hands on practical experience
- Level 1 Forest School
- Level 2 Leader in Outdoor Learning
- 16 Hour Paediatric & Outdoor First Aid
- Level 2 Safeguarding
- Support with CV and interview skills
- Time to really enjoy yourself with like minded people
- The chance to make a difference



## Next steps

**Please complete and return the application form by 9am on Monday 3 February 2023.**

You are welcome to discuss your application informally prior to applying. Please contact us on the email below if you would like to arrange this.

Please send your completed application form by email to [recruitment@suffolkwildlifetrust.org](mailto:recruitment@suffolkwildlifetrust.org).

Preferred candidates will be invited for an interview and further discussion about the role in February. Start date 6 March 2023.

**Thank you for your interest in Suffolk Wildlife Trust and good luck.**

