

September 2023

Dear Trust Members

**Thank you for your support for Suffolk Wildlife Trust over the past year.**

Your magazine package includes 'Making Suffolk wilder' our review of the Trust's activities in 2022-23. Our ambition to turn around the fortunes of nature in Suffolk is stronger than ever, and your support makes this possible. Thank you.

In your May *Suffolk Wildlife* magazine, we gave Members notice of this year's Annual General Meeting (AGM). I am pleased now to provide further details.

**Suffolk Wildlife Trust's 62<sup>nd</sup> Annual General Meeting will be at 10am on Saturday 14<sup>th</sup> October 2023, at Nayland Village Hall, Church Lane, Nayland, Essex CO6 4JH. You can also join live on Zoom.**

The AGM will be followed by our annual Conservation Day, a morning of talks and an afternoon visit to Arger Fen & Spouse's Vale nature reserve.

**Our AGM includes the elections to the Charity's Board of Trustees.**

Biographies of the Trustees offering themselves for re-election are included with the AGM & Conservation Day programme.

**As a Member you can vote on the day at the AGM in the room or on Zoom. If you are unable to attend the AGM, you can vote in advance using the attached proxy form:**

- Please ensure we receive your completed proxy form no later than 48 hours before the AGM.
- All adult Members of the Trust are entitled to vote and so two forms are included.
- The form is also available on our website at: [suffolkwildlifetrust.org/AGM-2023](https://suffolkwildlifetrust.org/AGM-2023).
- As an alternative to posting back the paper proxy form, you can scan or photograph your completed form and send it as an email attachment to [membership@suffolkwildlifetrust.org](mailto:membership@suffolkwildlifetrust.org) quoting your membership number and postcode to authenticate your request.

**Booking details to attend in person or on Zoom are on our website at: [suffolkwildlifetrust.org/AGM-2023](https://suffolkwildlifetrust.org/AGM-2023)**

You can also book by calling our Membership Team on 01473 890089.

If you have any questions, please do contact me or our Chair of Trustees, James Alexander, at Brooke House, or by emailing [membership@suffolkwildlifetrust.org](mailto:membership@suffolkwildlifetrust.org).

With my best wishes



Christine Luxton  
Chief Executive



# Suffolk Wildlife Trust

## Suffolk Wildlife Trust

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teamwilder@suffolkwildlifetrust.org  
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suffolkwildlifetrust.org



Company number: 00695346  
Charity number: 262777

SUFFOLK WILDLIFE TRUST (the Charity)

## 62<sup>nd</sup> ANNUAL GENERAL MEETING

FORM OF PROXY FOR MEMBER 1

**BEFORE COMPLETING THIS FORM, PLEASE READ THE EXPLANATORY NOTES (page 4)**

I \_\_\_\_\_ [insert your full name or the name of your company or organisation in block capitals] being a Member of the Charity appoint the Chair of the Meeting or (see note 3) \_\_\_\_\_ [insert full name of proxy in block capitals] as my proxy to attend, speak and vote on my behalf at the Meeting of the Charity to be held at Stoke by Nayland Village Hall, Church Street, Stoke by Nayland, CO6 4QP on 14th October 2023 from 10am to 10.45am and at any adjournment of the Meeting.

I direct my proxy to vote on the following resolution(s) as I have indicated by marking the appropriate box with an 'X':

ORDINARY RESOLUTIONS	FOR	AGAINST
i. To approve the annual accounts of the Charity		
ii. To approve the re-appointment of Peters Elworthy & Moore as auditors to the Charity		
iii. To re-elect James Alexander as a Trustee		
iv. To re-elect Joan Hardingham as a Trustee		
v. To re-elect Robyn Llewellyn as a Trustee		
vi. To re-elect Tim Woodward as a Trustee		
vii. To elect Sharon Goddard as a Trustee		
viii. To elect Miranda Cooper as a Trustee		
<b>Signature:</b>	<b>Date:</b>	
<b>Name:</b>		
<b>If on behalf of an organisation, name of the organisation:</b>		

Post to: Suffolk Wildlife Trust, Brooke House, The Green, Ashbocking, Ipswich IP6 9JY.

or

Email a scan or photograph of your completed form to: [membership@suffolkwildlifetrust.org](mailto:membership@suffolkwildlifetrust.org)

Please quote your membership number and postcode to authenticate your request.



SUFFOLK WILDLIFE TRUST (the Charity)

## 62<sup>nd</sup> ANNUAL GENERAL MEETING

FORM OF PROXY FOR MEMBER 2 (where appropriate)

Company number: 00695346

Charity number: 262777

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Post to: Suffolk Wildlife Trust, Brooke House, The Green, Ashbocking, Ipswich IP6 9JY.

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Email a scan or photograph of your completed form to: [membership@suffolkwildlifetrust.org](mailto:membership@suffolkwildlifetrust.org)

Please quote your membership number and postcode to authenticate your request.

# NOTES

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## FORM OF PROXY

1. As a Member of the Charity, you are entitled to appoint a proxy to exercise all or any of your rights to attend, speak and vote at a general meeting of the Charity. You can only appoint a proxy using the procedures set out in these notes. This form of proxy confers authority to demand or join in demanding a poll.
2. Appointment of a proxy does not preclude you from attending the Meeting and voting in person. If you have appointed a proxy and attend the Meeting in person or by teleconference, and vote, your proxy appointment will automatically be terminated.

## APPOINTMENT

3. A proxy does not need to be a Member of the Charity but must attend the Meeting to represent you. If you wish to appoint a proxy other than the Chair of the Meeting, insert their full name on the dotted line. If you leave this space blank, the Chair of the Meeting will be appointed your proxy. Where you appoint as your proxy someone other than the Chair, you are responsible for ensuring that they attend the meeting and are aware of your voting intentions. If you wish your proxy to make any comments on your behalf, you will need to appoint someone other than the Chair and give them the relevant instructions directly.

## VOTING DIRECTIONS

4. To direct your proxy how to vote on the resolutions, mark the appropriate box with an "X". If no voting indication is given, your proxy will vote or abstain from voting at his or her discretion. Your proxy will vote (or abstain from voting) as they think fit in relation to any other matter which is put before the Meeting, including a motion to adjourn.

## RETURNING YOUR PROXY FORM

5. To appoint a proxy using this form, the form must be:
  - Completed and signed.
  - Sent or delivered to the Charity at: Suffolk Wildlife Trust, Brooke House, The Green, Ashbocking, Ipswich, Suffolk IP6 9JY.
  - Received by the Charity no later than 48 hours before the Meeting.
6. In the case of a Member, which is an incorporated organisation (e.g. a company), the proxy form must be executed under its common seal or signed on its behalf by an officer of the incorporated organisation or an attorney for the incorporated organisation.
7. Any power of attorney or any other authority under which this proxy form is signed (or a duly certified copy of such power or authority) must be included with the proxy form.
8. As an alternative to completing this hard-copy proxy form, you can appoint a proxy electronically by emailing the Membership Manager at [membership@suffolkwildlifetrust.org](mailto:membership@suffolkwildlifetrust.org) quoting your membership number and postcode to authenticate your request. The simplest way to appoint a proxy electronically is to scan or photograph your completed form and send it as an attachment. For an electronic proxy appointment to be valid, your appointment must be received by the Charity no later than 48 hours before the Meeting.
9. If you submit more than one valid proxy appointment, the appointment received last before the latest time for the receipt of proxies will take precedence.